

Welcome to Yuma Lutheran School!

Thank you for your interest in Yuma Lutheran School. We are excited that you are considering YLS for your child. Choosing a school that fits your families needs is very important. At Yuma Lutheran we are sure that you will find loving teachers in a caring community, an engaging curriculum and a place where children love to learn.

Yuma has several options for private education, but we believe that we have the best program to offer. With small class sizes, electives, a strings program and an athletic program, we believe there is something for everyone at Yuma Lutheran.

For over 65 years, Yuma Lutheran School has been providing a well rounded education in a Christian atmosphere. We educate the whole child by helping our students grow socially, emotionally, physically and spiritually. We invite you to ask questions, to meet with teachers and staff, and to observe us in action. You will be able to see first hand why generations of families choose Yuma Lutheran.

I look forward to working with you and your child!

In HIS Service,  
Angela Schiller  
Principal



# APPLYING TO YUMA LUTHERAN SCHOOL FOR 2024-2025

## **Admission Procedures**

Thank you for your interest in Yuma Lutheran School. The following information will assist you in completing the application process.

**JANUARY-FEBRUARY:** Tour the campus, visit classroom and meet administration

**MARCH:** New families can register beginning March 4.

## **Tuition and Fees**

### **REGISTRATION FEES**

\$250 registration fee for all students

### **TUITION**

Pre-K 5 Half Days (8:15-11:15)	\$3125
Pre-K 5 Full Days	\$6000
Kindergarten-5th grade	\$6300
6th-8th Grade	\$6600

### **ADDITIONAL FEES**

The tuition does not include fees for athletics (optional for grades 5-8), orchestra (optional for grades 1-8), ESA fees, or Surround Care if used.

### **ESA FAMILIES**

A processing fee of \$200 will be charged per student per year. Once approved, a copy of your award letter needs to be received with registration paperwork.

### **TUITION ASSISTANCE INFORMATION**

Tuition assistance options are available to help reduce the cost of tuition for families with children in grades K-8. The options are listed on a separate sheet that is attached. Please note that parents/guardians are responsible for the tuition amount until funds from STO's have been released. STO: School Tuition Organization — This Arizona tax credit plan can be used to pay tuition for students in parochial or private schools.

### **KINDERGARTEN REQUIREMENTS**

**AGE:** Arizona state law requires a child must be 5 years of age before September 1 of the school year for which they are enrolling. Students entering Pre-K must be 4 years of age before September 1 of the school year for which they are enrolling.

### **EVALUATION REQUIREMENTS**

All students entering Kindergarten will be given a Kindergarten Readiness Test before being accepted.

All new first grade students will also be given a Readiness Test before being accepted to 1st grade. These tests will be scheduled after we receive your registration paperwork.

### **NON DISCRIMINATION POLICY**

Yuma Lutheran School admits students of any race, color, sex, national or ethnic origin to all rights, privileges, programs, and activities made available to students at the school. It does not discriminate on the basis of race, color, sex, national or ethnic origin in the administration of its educational policies or athletic and other school administered programs.

Applicants who are not citizens of the United States will be processed according to current Immigration and Naturalization Service (INS) requirements.



# ADMISSION CHECKLIST YUMA LUTHERAN SCHOOL FOR 2024-2025

## Pre-Kindergarten Students

- Completed Application
- Tuition Payment Plan Choice Form
- Parent's Pledge and Contract Agreement
- Copy of Birth Certificate
- Copy of Immunization Records
- Surround Care Registration/Agreement
- Photo Release Form
- Emergency Information Blue Form (required by state, available from school)
- \$250 Registration Fee

## Kindergarten Through Eighth Grade

- Completed Application
- Tuition Payment Plan Choice Form
- Parent's Pledge and Contract Agreement
- Copy of Birth Certificate
- Copy of Immunization Records
- Surround Care Registration/Agreement
- Photo Release Form
- Emergency Information Blue Form (required by state, available from school)
- Copy of most recent report card (grades 1-8)
- \$250 Registration Fee
- Complete the Release of School Records Form (1st -8th Grade)
- Letter of recommendation from a current teacher (grades 5-8)



## TUITION ASSISTANCE OPPORTUNITIES

A Ministry of Christ Lutheran Church

### STO—School Tuition Organizations

Families accepting funds from STO's CANNOT receive funds from ESA also. You can only accept scholarship money from one or the other.

### Arizona Christian School Tuition Organization

PO Box 6580  
Chandler, AZ 85246  
Contact: Steven Yarbrough  
Phone: 480-820-0403  
Website: [www.acsto.org](http://www.acsto.org)

### Arizona Leadership Foundation

28150 N. Alma School Parkway #103-234  
Scottsdale, AZ 85262  
Contact: Richard Kirsch  
Phone: 602-402-1146  
Website: [www.arizonaleader.org](http://www.arizonaleader.org)

### AAA Scholarship Foundation

PO Box 15719  
Tampa, FL 33684-0719  
Phone: (888) 707-2465  
Website: [www.aaascholarships.org](http://www.aaascholarships.org)

### School Tuition Association of Yuma

PO Box 515  
Yuma, AZ 85366  
Contact: Christie Staneart  
Phone: 928-782-5786  
Website: [www.azstay.org](http://www.azstay.org)

### Yuma's Education Scholarship Fund for Kids

4027 South Navel Ave  
Yuma, AZ 85365  
Contact: Angela Poels-Hunt  
Phone: 928-314-0033  
Website: [www.yesfundforkids.org](http://www.yesfundforkids.org)

### ESA—Empowerment Scholarship Account

Families accepting funds from ESA CANNOT receive funds from STO's also. You can only accept scholarship money from one or the other.

In 2022, Arizona changed the laws regarding who can apply for the Empowerment Scholarship Account. Now, any student attending a private or parochial school may apply and receive funds to use toward tuition.

Find information about the ESA scholarship here: <https://www.azed.gov/esa/>



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# New Student Application Form YUMA LUTHERAN SCHOOL 2024-2025

### Student Information (Please Print Clearly)

Grade Entering: \_\_\_\_\_

If Preschool: Full Day \_\_\_\_\_ Half Day \_\_\_\_\_

\*Half Day Preschool is 5 days

Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_  
Last First Initial

Address: \_\_\_\_\_  
Street City State Zip

Sex: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Ethnic Origin: Please Circle One • American Indian • Asian • Black • Hispanic • White • Other \_\_\_\_\_

Dominant Language Spoken at Home: \_\_\_\_\_ Is Child a U.S. Citizen? (circle) YES NO

Student lives with: (circle) Mother Father Stepmother Stepfather Other: \_\_\_\_\_

If there is a custody arrangement, please provide us with the court documents. All documents will be kept confidential.

### Parent/Guardian Information

Please Circle: Father Stepmother Guardian

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Employer: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email : \_\_\_\_\_

Please Circle: Mother Stepmother Guardian

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Employer: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Is either parent Active Military? Yes No If yes, which branch: \_\_\_\_\_

### Last School Attended

Name and location of school: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

How did you hear about Yuma Lutheran School? \_\_\_\_\_

Why do you desire to enroll your child in this school? \_\_\_\_\_

Has the student ever repeated a grade? Which grade? \_\_\_\_\_ Please explain: \_\_\_\_\_

### Please indicate your church affiliation (circle one):

Lutheran Church-Missouri Synod • Lutheran Church/Other Synod • Non-Lutheran • No church at this time

Church Name and location: \_\_\_\_\_

Would you be interested in information about Christ Lutheran Church? YES NO

Has your child been Baptized? YES NO If yes, date (month and year is fine): \_\_\_\_\_

If no, would you like information about Baptism? YES NO

**Academic Information**

Does your child have an official IEP (Individualized Education Plan) or 504 Plan? YES NO \*If yes, an official copy must be attached to this application.

Does the student have Special Education Needs (reading, speech, gifted, SLD, LD, ADD, etc.): YES NO

If yes, Specialist Involved: \_\_\_\_\_

Has the student experienced any discipline/conduct problems? IE: detention, suspended, and/or expelled? YES NO

If yes, please explain: \_\_\_\_\_

**Health Information**

Are there any health issues that we need to be aware of? Please explain: \_\_\_\_\_

Doctor Involved: \_\_\_\_\_

Does your child have any conditions or limitations which would hinder him or her? (glasses, scoliosis, hearing, etc)?

Please explain: \_\_\_\_\_

Has your child ever received psychological or educational testing? Is so, please explain: \_\_\_\_\_

Are there any factors in your child’s life such as absence of parent, disability, or extended family in the home that we need to be aware of? Please explain: \_\_\_\_\_

## 2024-2025 Tuition Payment Plan Choice

Families are required to choose a method of payment for tuition. This choice is to be made at the time a student is registered. Three choices are described on this page. Call the school office if you have any questions concerning these plans. Regardless if an application for STAY, YES, or another tuition assistance organization will be submitted, parents and/or guardians are responsible for the tuition amount until the funds have been released by the organization.

\_\_\_\_\_ **Pay Tuition in Full:** All tuition for the year will be paid by July 20, 2024, or upon registration. If payment is not made by this time, a late fee will be assessed and an electronic monthly payment plan will need to be established through the school in order to secure enrollment.

\_\_\_\_\_ **Split Payment Plan:** One half of the tuition will be paid by July 20, 2024, or upon registration. The tuition balance will be paid by January 20, 2025. If payment is not made by this time, a late fee will be assessed and an electronic monthly payment plan will need to be established through the school in order to secure enrollment.

\_\_\_\_\_ **FACTS Monthly Payment Plan:** A monthly electronic withdrawal from a checking or savings account will be set up through the FACTS organization.

\_\_\_\_\_ **ESA:** Families receiving the ESA grant must provide the school with the award letter from ESA stating the amount of funds to be received. A processing fee of \$200 per child will be charged.

\_\_\_\_\_  
Signature of Party Responsible for Tuition Payment



# BEFORE AND AFTER SCHOOL CARE PROGRAM FOR 2024-2025

## Philosophy

Our before and after school care program is a Christian based program with a staff dedicated to making sure your children are safe, having fun, and being well cared for. All staff have an Arizona State Fingerprint Clearance Card, and have been carefully selected. In addition, all staff is trained in CPR and First Aid.

Yuma Lutheran School provides care for parents seeking before-and-after-school supervision of their children. We offer a program where parents know their children are valued. We create a safe place that is comfortable and secure.

All students who are enrolled in the after school program are encouraged to work on homework unless otherwise requested by the parents. Once homework has either been completed or diligently worked on, the children will be dismissed to find a game or play outside.

## CONTACT INFORMATION

Mrs. Staisha Hinojosa, Director 928.726.8410 ext. 215  
Surround Care after school extension: 116

## HOURS

### **Monday - Friday**

6:30-8:00 AM

At 8:00 students are supervised on the playground until the teachers pick them up at 8:15.

### **Monday - Thursday**

3:15-5:30 PM

Parents and emergency contacts will be notified of those children who are not picked up by 6:00PM

### **Friday**

1:15-5:30 PM

\*Surround Care is available when school dismisses early.

## Billing and Payment Information

### Fees

Hourly	<b>\$9.00</b> /hour before & after school
Partial hours	In 15 minute increments
Late/early arrival fee	\$1.00/per minute/per child

### Billing

Parents/Guardians will be billed once per month.

Payments may be paid online through FACTS, brought in to the school office, or placed in the payment box located in the Fellowship Hall by the Surround Care office. Families with past due balances will not be able to use Surround Care until payment is made in full.

Parents will not be billed for students arriving after 8:00 AM, or before 3:30 PM on Mon-Thurs.

### REGISTRATION

All students that will attend before and after care must fill out a registration agreement. The registration form includes important information in case of an emergency. Without this form on file, a student may not attend before or after school care.

### GENERAL INFORMATION

- Breakfast is NOT included in the fee for child care.
- Snacks will be provided after school.
- Surround Care IS provided on early release Fridays.

### NON DISCRIMINATION POLICY

Yuma Lutheran School admits students of any race, color, sex, national or ethnic origin to all rights, privileges, programs, and activities made available to students at the school. It does not discriminate on the basis of race, color, sex, national or ethnic origin in the administration of its educational policies or athletic and other school administered programs.



# BEFORE AND AFTER SCHOOL CARE PROGRAM REGISTRATION 2024-2025

## ONLY ONE FORM PER FAMILY

<b>STUDENT 1</b> _____	<b>GRADE</b> _____
<b>STUDENT 2</b> _____	<b>GRADE</b> _____
<b>STUDENT 3</b> _____	<b>GRADE</b> _____
<b>STUDENT 4</b> _____	<b>GRADE</b> _____

_____	_____	_____
Father/guardian name	Place of employment	Work number

_____	_____	_____
Mother/guardian name	Place of employment	Work number

Father/Guardian cell _____	Mother/Guardian Cell _____
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Emergency contact name and phone \_\_\_\_\_

### BILLING AND PAYMENT INFORMATION

Surround Care fees are billed at an hourly rate of **\$9.00** per hour, per child. Partial hours are billed in increments of **15 minutes**. An overtime charge after 5:30 pm will be charged at **\$1.00** per minute, per child. This amount will be added to your regular Surround Care bill. If a child is still here after 5:30 pm, we will start calling parents' work numbers, cell numbers, home numbers, and then proceed down the list of emergency contact numbers provided by the parents. Any child not picked up by 6:00 pm may be referred to Child Protective Services. When school is not in session but Surround Care is open, the price is still \$9.00 per hour per student.

All bills will be sent in the mail once per month, and payments will be due upon receipt. All accounts more than 30 days past due will be considered delinquent and may result in your Surround Care privileges being suspended and your child's report card being held until accounts are brought current. A letter will be sent notifying parents of a past due account.

If paying by check, please make payable to: **Yuma Lutheran School** or **YLS**

### PARENT AGREEMENT

**I have read the billing and payment information above and understand my financial obligations if Surround Care is utilized. I agree to make payments for services received.**

**PARENT/GUARDIAN SIGNATURE:** \_\_\_\_\_

**DATE** \_\_\_\_\_





Where Children Learn to Love,  
and Love to Learn

**PARENT PLEDGE**

The home, school and church work together in an attempt to develop our children’s active faith life. As we form a cooperative community, the Spirit of Christ leads us toward a life in service to His people and in glory to His name.

- We as parents/guardians are accepting the challenge to ‘train up a child in the way he should go’. We pray that this training will be carried on in the home. This training includes teaching our children in the Biblical principles of morality. We shall place our trust in the Christian School to extend that training more completely.
- In our home and in the community, disrespect to Christ Lutheran Church, Yuma Lutheran School or their personnel, will not be tolerated.
- We agree at all times to promote and encourage harmony and good will among the school staff, teachers, School Board, Principal, students and other parents of YLS.
- We will not, among other things, badger, harass or pester teachers or administrators either orally or in writing (including e-mail or social media); or exhibit a consistently contrary or challenging attitude toward teachers or administrators regarding curriculum, educational style, decisions, policies or discipline.
- We pledge to support our child’s teachers and other school staff in partnership to work toward our child’s success. We support the Christian ideals which the school advocates. If we are offended or have questions concerning an assignment or some action taken by a teacher or staff member, we will go to that person and try to resolve the issue. We will go to the principal if the concern continues.
- We agree to work appropriately with our child to see that he/she completes the requirements as a student at Yuma Lutheran School in a timely manner and according to the school’s guidelines. **We will have our child in school regularly and on time.**

**CONTRACTUAL AGREEMENT**

- We the undersigned, do hereby certify that the information on this application is complete and factual.
- We do hereby agree to fulfill all financial obligations, and agree to adhere to the policies and regulations as required at Yuma Lutheran School.
- We understand that all registration fees are **non-refundable** and are not part of the yearly tuition costs.
- We agree that our child will participate in all school activities, including athletics, musicals, special worship services, and any school sponsored trips away from campus unless the school receives written notice to the contrary.
- This contract is binding between the undersigned and Yuma Lutheran School.
- We understand and agree that any special financial arrangements will be kept confidential.

By signing this form, we are acknowledging that the Yuma Lutheran School Handbook is available online at [www.yumalutheranschool.org](http://www.yumalutheranschool.org). We understand, accept and agree to follow all the rules, regulations and policies of Yuma Lutheran School as stated in the handbook and will contact the school office if we have any questions.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



Photo Release  
YUMA LUTHERAN SCHOOL  
2024-2025

For the purpose of promoting Yuma Lutheran School in the community, YLS seeks your permission to use still photos and/or video of your child in materials such as flyers, promotional videos, the website, Facebook or other promotional tools. Names and detailed personal information WILL NOT be used for Yuma Lutheran School created materials. Please indicate your preference below. If you have multiple children enrolled at YLS, we need a photo release for each child. Thank you for your help and willingness to promote YLS!

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

\_\_\_\_\_ **Yes**, I give my permission for my child's picture to be used in Yuma Lutheran School promotional materials.

\_\_\_\_\_ **No**, I do not give permission for my child's picture to be used in Yuma Lutheran School promotional materials.

Parent Name (please print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*This form does not pertain to the school year book. Each child's picture will be included in the yearbook, as well as any candid shots of them at school events.



# Request of Student Records YUMA LUTHERAN SCHOOL 2024-2025

Student Name: \_\_\_\_\_ Grade Student is entering \_\_\_\_\_

Date of Birth: \_\_\_\_\_

### Last School Attended

School Name \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

School Phone \_\_\_\_\_ School Fax \_\_\_\_\_

School Email Address \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

### For School Office Use

Please send all records including:

- official transcript of grades and attendance
- standardized test scores
- birth certificate
- health and immunization records
- confidential records (IEP, Discipline, etc)
- special education records
- counseling, therapy, or other pertinent records

If student withdraws before the end of the semester, please include grades earned to date of withdrawal. A statement of your grading system would be appreciated.

This release is in accordance with the Family Education Rights and Privacy Act of 1974.

Please send to: Yuma Lutheran School  
2555 S. Engler Avenue  
Yuma, AZ 85365  
Or email: Ejimenez@yumalutheranschool.org  
Or Fax: 928.726.5330